

INFORMATION ON PROCESSING PERSONAL DATA

Company GAMAaluminium s.r.o. office registered at Na Vansovej 3/15, 965 01 Žiar nad Hronom, operation site at Na Vartičke, 965 01 Žiar nad Hronom, company ID: 36632325, incorporated in the Company Register kept at District Court of Banská Bystrica, section Sro, file No. 9836/S is aware of the importance of protection of personal data and privacy of natural personas.

When collecting, storing and processing of personal data of Users and other Data Subjects we proceed in accordance with legal regulations of the European Union and Slovak Republic.

The purpose of this document is to inform the subjects of personal data according to the EU Regulation No.2016/679 dated on 27.4.2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, that repeals the Directive 95/46/EC (General Data Protection Regulation) and the law No.18/2018 2006 of the Collection of Law on Privacy as amended.

The reasons why we process your personal data are as follows:

- **Products sale, provision of services and contract performance**

Your personal data, i.e. billing information, email, telephone, correspondence address, or job position and department is necessarily needed to fulfil the contract (delivery of goods and services).

- **Accounting**

If you are our customer, we necessarily need your personal data (billing information) because we are legally required to issue, record and archive tax documents.

- **Marketing – providing information**

We use your personal information (email, name, company name and job position, address) for the purpose of direct marketing and to inform you about our product and services offer.

- **Photos a video recordings**

At some of our events, we produce photographic documentation or video footage to promote our newsletter. These pictures do not include names of the people, except for a reference on the basis of the consent. If you do not want to be on the records, please let us know using our contact details prior the event. Of course, we will also remove these photos or videos per your additional request.

- **Providing Data to third parties**

We do not publicize, enable or provide your data to third parties, except the organizations we cooperate with to deliver your order - the transport companies in the range name, delivery address, telephone number, e-mail, and the price of the order if appropriate.

- **Providing Data outside the EU**

We process personal data only in the European Union or in countries that provide an adequate level based on a European Commission decision.

What are your rights regarding the Personal Data Protection?

- Right to be informed – we are already fulfilling with this document.
- Right of access - you can ask us to provide the information what kind of personal information about you we keep and why. We will respond to you as soon as possible, but not later than within 30 days.
- Right to rectification – you can ask us to add or change your data.
- Right to erase - upon request, we will delete your personal information, which we are not obliged to archive on other legal bases (e.g. Accountancy Act, Value Added Tax Act, etc.).
- Right to restrict processing – in case you do not want to delete all the data, but you just want to limit their scope or purpose for which we process them as well as the retention period.
- Right to object to data processing - in some cases we may process your personal information without your consent based on our so-called legitimate interest. You have the right to raise objections.
- Right to data portability – you have the right to request all your personal data we process about you.
- Right to complain – if you feel that we do not handle your personal details in accordance with the law, you may file a complaint either directly with us or the relevant Data Protection Authority.
- Right to withdraw the consent

You can apply your rights either by e-mail to info@gamaaluminium.sk or in writing form sent to the address of the company GAMAaluminium s.r.o., Vansovej 3/15, 965 01 Žiar nad Hronom. All information and statements are provided free of charge. If the application is unreasonable, mostly for repeating, we may charge an adequate fee, which will cover for administration costs for providing required information.

Confidentiality

We want to assure you that our employees and co-workers who are in any way processing your personal data are required to maintain confidentiality about personal data and security measures whose disclosure would jeopardize the security of your personal information. This confidentiality persists even after you end a business or employment relationship with us.